

**Nessel Township
49205 Acacia Trail
Stanchfield, MN 55080
(320) 396-2702**

**MINUTES: 12 January Regular Board Meeting
Presented for approval at February 9 Board Meeting**

January meeting was called to order at 7:00pm by John Sutcliffe with the Pledge of Allegiance. Supervisors present include Betsy Rising, Michelle Meis, John Sutcliffe, Branden Mell and Larry Steeves. Also present was the Treasurer, Mary Dillner and Clerk, Stan Iskierka.

Agenda (Additions or Changes)

Motion by Meis seconded by Steeves approve Agenda. Carried.

Approve Minutes

Motion by Rising seconded by Meis to approve December Minutes as published. Carried.

Treasurer's Report

Motion by Meis seconded by Steeves to approve Treasurer's Report. Carried.

Bills

Motion by Meis seconded by Steeves to approve paying bills. Carried.

- Dillner set up a new account for asphalt maintenance to be used only for asphalt repair as there is a section in the budget that is designated only for asphalt maintenance. The account now has \$50,000: \$20,000 from 2014 and \$30,000 from 2015.

Maintenance Report

- Snowplowed and salted roads
- Board members discussed that the roads need to be plowed more thoroughly, such as, the cul-da-sacs need to be plowed completely and the post office said that they need the roads to be plowed close to the mailboxes to assist the postal workers.
- Iskierka talked to a Shorewood representative about lowering a couple of manhole covers and he agreed that they will work on lowering the manhole covers in spring.

Open Forum

None

Committee Reports

- **Road Committee** – Rising said some of the gravel roads are getting slippery. It was suggested to place crushed granite on the roads that have a safety issue.
- **Budget Committee** - Meis handed out the information for the 2017 budget. The budget will be about 5.7% higher than the 2016 budget. There was discussion about the budget and it was decided to increase the contract grading \$1000 and increase gravel road projects \$5000. Board to approve budget in February meeting.
- **Annual Newsletter** - Meis presented the 2016 Newsletter that will be mailed out to the residents and would like the Board to check it out for corrections or addition.

Policy Committee

- **Clerk's Duties** – It was decided that the Clerk will have the basic duties of a Minnesota of Association Clerk with the monthly clerk pay scale and anything beyond the basic duties will be hourly pay. When a new Clerk is appointed there will have to be more discussion as to the pay scale and how many hours the job will take. Next month Mell will discuss the Treasurer's position.

Old Business

- **Braham Fire Dept.** - Mell brought up the discussion about the Fire Contract with the Braham Fire Dept. He would like to have the contract restructured like the Rush City Fire Dept. contract that includes per service calls for fire. The contract now is calculated by the value of the township not about the calls to a fire in the township. Rising will draft a letter requesting that the Braham Fire Dept. re-consider how they calculate the Fire Contract formula and send Nessel an itemized statement of the fire calls in Nessel Township.

Motion by Rising seconded by Mell to approve Fire Contract with Braham Fire Dept. for the year of 2016. Approved by all Board Members.

- **Belle Isle Service District** – Iskierka notified the Board that no referendum was requested within 60 days as required therefore the district remains in place. Mell stated that an engineer for the Professional Service District is needed in preparing the work for paving Belle Isle which will require bore testing, drawing plans, prepare drawings for bidding and taking care of the work development. After some discussion between the Board and a resident of Belle Isle Dr., Mell stated that S E H Inc. has written an agreement for Nessel Township for professional services for Belle Isle Service District. The estimated cost for their engineering service could be \$31,000.00.

Motion by Mell seconded by Rising to approve Engineering Contract with S E H Engineering to plan Belle Isle Dr Service District paving. Approved by all Board Members present.

Motion by Rising seconded by Steeves that Mell and Sutcliffe manage the S E H Engineering progress and planning. Approved.

- **Mary Dillner** - Sutcliffe mentioned that Dillner needs a computer and printer for Township business.

Motion by Mell seconded by Rising that Dillner buy a computer and printer not to exceed \$1500.00 and if it cost more, the Board needs to approval it. Approved.

New Business

- **Tom McKenzie** - Sutcliffe suggested that the Board should take McKenzie out to a restaurant for appreciation of his many years of dedicated service to Nessel Township. Board agreed and asked Dillner to set it up.
- **Board of Appeal** – Iskierka suggested that Steeves and Mell take an online course to obtain a Certificate of Board and Appeal as all Board Members should be certified. Rising, Meis and Sutcliffe have already received certificates.
- **Annual Meeting** – Reminder that the Annual meeting is on Tuesday, March 8, 2016 and the regular Board Meeting will be on Wednesday, March 9, 2016.
- **Board of Audit** – Reminder about the Board of Audit meeting which will be held on February 9, 2016 at 6:30pm.

Motion by Betsy seconded by Steeves to adjourn at 9:30pm. Carried.

Chairman

Clerk

Date