

**Nessel Township
49205 Acacia Trail
Stanchfield, MN 55080
(320) 396-2702**

**MINUTES: 13 October Regular Board Meeting
Presented for approval at November 10 Board Meeting**

October meeting was called to order at 7:00pm by John Sutcliffe with the Pledge of Allegiance. Supervisors present include Betsy Rising, Michelle Meis, John Sutcliffe, Branden Mell and Larry Steeves. Also present was the Treasurer, Mary Dillner and Clerk, Stan Iskierka.

Agenda (Additions or Changes)

Motion by Meis seconded by Steeves to approve Agenda. Carried.

Public Hearing to Establish a Subordinate Service District

- Chairman, John Sutcliffe, called a recess of the regular Board meeting and opened the public hearing to establish a Subordinate Service District.
- Residents along Belle Isle Drive have presented the Town Board with a petition to start a new Subordinate Service District with the goal to pave the gravel portion of Belle Isle Dr. On September 15th, Clerk Iskierka and Board Member, Sutcliffe met with Greg Anderson of SEH Engineering and reviewed the section of Belle Isle Drive that would be paved. Anderson stated that paving the existing road surface at its current width in many areas will accommodate a 24 – foot wide road section, but will be narrower in many areas to match the existing road bed width.

Three inches of bituminous would be placed. No subgrade improvements, no drainage improvements, and south of 515th street the road would narrow to 20 feet of bituminous to match the existing road bed width. The cost would be \$275,000.00 which is based on the 2015 project. It is assumed that the improvements can be accomplished within the existing right of way and no additional right of way will be needed.

If the Township requires our assistance in preparing the bid documents, assist with bidding or observe the paying of SEH fees to provide those services, the estimated cost would be \$22,000.00. This estimate does not include drainage or widening work.

In order to address seasonal soft areas, a review of the underlying soils as well as the road section in these areas is suggested. This would include 8 soil borings to a depth of 10 feet to verify the underlying soils and the SEH fees would be around \$9500.00.

Anderson said there were two options: Option #1 - Just pave the existing road surface at its current width and with the resident paying the maintenance for the road life at \$275,000.00. Option #2 - Pave the road, do bore testing and address the road problems with a higher cost.

There was a long discussion about the road project between residents and the Board Members on who will pay for the work and maintenance of the road in the future. They finally agreed that the residents of Belle Isle Drive would pay for the cost to bituminous Belle Isle Drive from the culvert to the channel that it would not exceed \$326,000 and pay for the maintaining of the bituminous road for 10 years. After 10 years, the Township will take over the Belle Isle Drive maintenance cost.

Chairman, John Sutcliffe, asked if there are any more comments about establishing the Subordinate Service District. Since there were no comments, Sutcliffe closed the public hearing to establish Subordinate Service District of Belle Isle Drive.

Chairman John Sutcliffe reconvened the regular monthly meeting at 8:05pm.

Approve Minutes

Motion by Steeves, seconded by Meis to approve September Minutes as published. Carried.

Treasurer's Report

Motion by Steeves seconded by Rising to approve Treasurer's Report. Carried.

Bills

Motion by Meis seconded by Steeves to approve paying bills. Carried.

Maintenance Report

- Graded various roads
- Picked up garbage from roads
- Worked on plugged culvert on 507th St.

Variance

- **Emily Essling** - Requesting a variance to build a garage and shed closer to the road and lake then required setback.

Motion by Rising seconded by Meis to deny the variance because set back appears to be too close to road. Resident was not at meeting. Denied.

Revocable certificate of occupancy

- **Amy Miller** – Requesting a Revocable Certificate to install a septic line under and through the road right of way on Amber Ave. for her septic system.

Motion by Steeves second by Rising to approve the Revocable Certificate to place septic line under Amber Ave.

Family Pathway Project

- Board Chairman, John Sutcliffe, recessed the regular monthly Board Meeting and opened a Public Hearing Giving Host Approval on the Issuance of Revenue Note.
- Representative of MN Healthcare Capital explained that Family Pathway is seeking to refinance a loan and to construct a new building at the North Branch Mall. North Branch will issue the bonds to finance the project. This refinance includes real property located in Nessel Township, therefore we are required by state law to hold a Public Hearing in Nessel Township. Following the Public Hearing we ask the Board to approve a resolution that informs North Branch that a Public Hearing was held and that the Nessel Township Board does not oppose the issuance of the tax-exempt note which affects property located in Nessel Township. Chairman John Sutcliffe asked if any resident would like to be heard about the Family Pathway Project. Nobody answered the call.
- Chairman, John Sutcliffe, closed the Public Hearing Giving Host Approval on the Issuance of Revenue Note at 8:20pm.
- Clerk Iskierka read the Resolution 02-2015 giving Host Approval on the Issuance of a Revenue Note to Family Pathways Project. Iskierka asked for approval of Resolution 02-2015.

Motion by Rising second by Steeves to approve Resolution 02-205 giving host approval on the issuance of a revenue note (family pathway project). Approved.

- Chairman, John Sutcliffe, reconvened the monthly Board Meeting.

Open Forum

None

Road Committee

- Sutcliffe stated that they are graveling Cedarcrest St. south of 500 St. because of the rain wash off.
- Rising had complaints that Basswood Rd. needed grading and the contractor said that they will have it graded soon.
- Rising asked if the 25mph signs are up. Iskierka stated we have the signs but not in place. Prefer will install signs this month.

Policy Committee

- Mell informed the Board that he is working on the basic duties of the Clerk and Treasurer. Iskierka stated that the basic duties of a clerk is documented in the policy manual which lists about 15 to 20 hours per month. Iskierka also submitted to the board a list of extra duties that he performs and the charges per hour. Dillner also stated she has basic duties and charges for the extra duties.

Resolution to Establish Subordinate Service District

- Sutcliffe suggested that the Board should do a Resolution to establish a Subordinate Service District for the improvements of a portion of Belle Isle Drive. Iskierka read Resolution No.03-2015 to establish a Subordinate Service District for Belle Isle Drive.

Motion by Mell second by Rising to approve Resolution No.03-2015 with the addition that the cost will not exceed \$326,000.00 without Board approval and road maintenance cost for 10 years to be paid by the residents of Belle Isle Drive, and after 10 years the Township will take over the cost of road maintenance. Approved.

Motion by Meis seconded by Rising to adjourn at 9:10 pm. Carried.

Chairman

Clerk

Date